

# Chetco Community Public Library: Board Retreat

September 10, 2024

6-9pm

**Prior to the retreat – please review the Learning Report and agenda and come prepared to discuss highlighted areas.**

## AGENDA

<b>Getting Started</b>	<ul style="list-style-type: none"><li>• Welcome and Setting the Stage</li><li>• Golden Circle Framework</li><li>• Planning process timeline / review of agenda / meeting goal</li></ul>
<b>Learning Report</b>	<ul style="list-style-type: none"><li>• Learning Report introduction and context</li><li>• Discussion about Learning Report<ul style="list-style-type: none"><li>○ <b>Come prepared to discuss:</b><ul style="list-style-type: none"><li>▪ What was interesting about the Learning Report to you? What stood out to you?</li><li>▪ What is missing from the Learning Report? What additional information do we need to consider as we are building our strategic plan?</li><li>▪ What questions do you have about the Learning Report?</li></ul></li></ul></li></ul>
<b>Strategic Directions</b>	<p><b>Come prepared to share:</b> Based on your experience as a Trustee, the Learning Report data, and other data and feedback the library has received from the community, if you were designing the strategic plan, what do you think should be the <b>top three areas of focus</b> (strategic directions) over the next three years? Why did you select those three areas?</p>
<b>Areas of Focus</b>	<p>After identifying possible strategic directions, we'll spend time digging into each with these guiding questions:</p> <ul style="list-style-type: none"><li>○ Why is this area of focus important over the next three years?</li><li>○ What outcome do we hope to achieve in this area? (Consider specific groups here.) (Possible goals.)</li><li>○ What will we need to do (keep, stop, start) in order to achieve the results we want?</li><li>○ How will we know we are making a difference?</li></ul>
<b>Vision and Mission</b>	<p>Brief explanation about the difference between Vision and Mission and how the library will use these statements.</p> <ul style="list-style-type: none"><li>• <b>Vision:</b> What we hope to see in the community if our work is successful. Focused on tomorrow and what we want to become / the influence we hope to have in the community. (short, concise, and aspirational)</li><li>• <b>Mission:</b> What do we do? Whom do we serve? How do we serve them? Focused on the work we do now to achieve our vision. (a bit longer (but still easily memorized) and more concrete)</li></ul>

	<p><b>Vision:</b> A community that provides access to resources that broaden horizons, increase participation, and foster creativity.</p> <ul style="list-style-type: none"> <li>• If the library is successful in achieving key initiatives, what do we hope we will see in the community? Aspirational and reflective of an ideal future we strive to achieve.</li> <li>• What words/phrases help us convey the impact we aspire to achieve in our community?</li> </ul> <p><b>Mission:</b> Our library provides a welcoming environment with access to diverse resources and activities to inspire new ideas, build connections, and promote lifelong learning and growth.</p> <ul style="list-style-type: none"> <li>• <i>Check in on current mission as a whole:</i> How do we feel about the current mission statement? What do we like? What could be improved?</li> <li>• What concrete things will we do to propel us to our vision? What does it look like when we are doing our best work? Detail the work we are doing, how we are doing it, and who benefits.</li> <li>• What words/phrases help us convey how we are working to achieve our vision?</li> </ul>
<b>Setting Priorities</b>	Review possible strategic directions. Are these the right strategic directions? What is missing? What are we concerned about? What are we excited about?
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Wrap up &amp; answer questions</li> <li>• Clarify next steps</li> </ul>